

2019 fall  
**Undergraduate Admissions Guide  
for International Students**

June 2019

본 모집요강은 한글로 제작한 후 영어로 번역되었습니다.  
해석상 차이가 발생할 경우 한글로 제작된 내용을 우선으로 합니다.



Hanbat National University  
Admissions Office

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# I. Admissions Schedule and Contact Information

## 1. International Student Admissions Schedule

Category	Dates	Location	Remarks
Application and Document Submission	10:00, 7/1/2019(Mon) - 18:00, 7/10/2019(Wed)	Hanbat National University Office of International Affairs	Submit applications and supporting documents at the school during business hours *Admission office is closed on weekends and public holidays *Overseas applicants must refer to application and document submission information
Interview	14:00 7/24/2019 (Wed)	Hanbat National University Website(Admission Information) (Designated location for each academic department)	<a href="http://admission.hanbat.ac.kr">http://admission.hanbat.ac.kr</a> Overseas applicants must refer to interview information
Admissions Announcements and Certificate Issuance	15:00, 7/31/2019 (Wed)	Hanbat National University Website(Admission Information)	<a href="http://admission.hanbat.ac.kr">http://admission.hanbat.ac.kr</a>
Tuition Bill Issuance and Payment	10:00, 8/1/2019 (Thu) - 16:00, 8/2/2019 (Fri)	Print tuition bill from Hanbat National University Website(Admission Information) or receive it at the Office of International Affairs	<a href="http://admission.hanbat.ac.kr">http://admission.hanbat.ac.kr</a> The tuition bills are not issued individually; students who do not register within the given period will have their admission revoked.
Registration	10:00, 8/1/2019 (Thu) - 16:00, 8/2/2019 (Fri)	Payment Method: Direct deposit to temporary account	Refer to special payment information for overseas applicants.

\* The above schedule is subject to change. Changes will be notified on the school's admissions information website.

## 2. Admissions Contact Information

### A. Hanbat National University Office of International Affairs

+82-42-821-1395 FAX 82-42-821-1566

Room number S0-202, Office of International Affairs, Hanbat National University,  
125 Dongseo-daero, Yuseong-gu, Daejeon, Korea, 34158

### B. Hanbat National University Admissions Office +82-42-828-8640 FAX 82-42-821-1619

Room number S0-512, Admissions Office, Hanbat National University, 125 Dongseo-daero,  
Yuseong-gu, Daejeon, Korea, 34158

## II. Academic Departments and Quota

### 1. Academic Departments and Quota of International Students Admitted

Field	College	Department	Quota
Engineering	College of Engineering	Department of Mechanical Eng.	10 - 99 international students will be admitted within the limit for each academic department (outside of regular quotas)
		Department of Advanced Materials Eng.	
		Department of Chemical and Biological Eng.	
		Department of Industrial and Management Eng.	
		Department of Building and Plant Eng.	
		Department of Creative Convergence Eng.	
	College of Information Technology	Department of Electrical Eng.	
		Department of Electronics and Control Eng.	
		Department of Computer Eng.	
		Department of Information and Communication Eng.	
	College of Construction, Environment and Design	Department of Civil and Environmental Eng.	
		Department of Urban Eng.	
Department of Architectural Eng.			
Department of Architecture (B.Arch. 5-year program)			
Department of Visual Communication Design			
Department of Industrial Design			
Design			
Humanities	College of Humanities and Social Science	Department of English Language and Literature	
		Department of Chinese	
		Department of Japanese	
		Department of Public Policy	
Business and Economics	College of Business and Economics	Department of Business Administration and Accounting	
		Department of Economics	

### 2. Notes

- A. Each applicant must apply to only 1 academic department(No multiple applications allowed)
- B. Only full-time students will be admitted (no nighttime or part-time programs)
- C. If no applicant is deemed to have the academic competency required by the school, no student may be admitted, regardless of the quota.

# III. Eligibility

## 1. New Applicants

### A. Basic Eligibility

- Foreigners whose both parents are foreigners, in accordance with Article 29(2)6 of the Enforcement Decree of the Higher Education Act
  - \* No dual citizens are eligible.
  - \* In case both parents are deceased, their citizenship will not be considered: Only the applicant's foreign citizenship will be considered to determine eligibility.

### B. Basic Academic Qualifications

- Those who have completed educational curricula corresponding to Korean elementary and middle school education, and have graduated from (or are planning to graduate from) high school; those who have academic qualifications corresponding to the above

### C. Linguistic Competency (applicants must meet any one of the following requirements)

- Those with TOPIK Level 3 or higher, or those who have completed Korean Language Program at Hanbat National University Office of International Affairs and received a score of Level 3 or higher in the Test of Proficiency in Korean administered by the school (Hanbat TOPIK)
- Those with IELTS band score of 6 or higher or TOEFL iBT score of 79 or higher
  - \* Korean and English test scores in paragraph C will be valid only if they were acquired on or after July 11, 2017.
- Foreign nationals of countries that use English as their first or legal common language (refer to the table below)

Countries in Which Most Citizens Use English as a Native Language	Guyana, New Zealand, United States, Ireland, United Kingdom, Australia, Canada
Countries in Which Citizens Use English as a Second Language	Ghana, Gambia, Grenada, Namibia, Nauru, Nigeria, South Sudan, South Africa, Commonwealth of Dominica, Liberia, Lesotho, Rwanda, Marshall Islands, Malawi, Mauritius, Malta, Federated States of Micronesia, Vanuatu, Barbados, Bahamas, Belize, Botswana, Samoa, Seychelles, St. Lucia, St. Vincent, Grenadine, St. Kitts and Nevis, Solomon Islands, Sudan, Swaziland, Sierra Leone, Singapore, Antigua and Barbuda, Eritrea, Ethiopia, Uganda, India, Jamaica, Zambia, Zimbabwe, Cameroon, Kenya, Kiribati, Tanzania, Tonga, Tuvalu, Trinidad and Tobago, Pakistan, Papua New Guinea, Palau, Fiji, Philippines

## 2. Transfer Applicants

- A. Those who meet the requirements in the above paragraph 1;
- B. And those who have completed 2 or more years of curriculum in a Korean or foreign 4-year college, or those who have graduated from a 2-year junior college in Korea or a foreign country (those who graduated from a Korean college through credit exchange program are not eligible).

## IV. Application and Submission of Required Documents

### 1. Application Submission

- A. Submission Period: 10:00, 7/1/2019 (Mon) - 18:00, 7/10/2019 (Wed)
- B. Location: Hanbat National University Office of International Affairs  
(+82-42-821-1395)
- C. Submission Method: In person at the school
- D. Applications will not be accepted after the deadline at **18:00, 7/10/2019 (Wed)**.
- E. Applications may not be cancelled or changed after they are submitted.
- F. **Admissions Fee: KRW50,000**
  - Applicants with residence in Korea must visit the school to pay the Admissions fee.
  - Overseas applicants may refer to the below information:

Category	Remittance Information (from a foreign country)
Beneficiary Bank	Kookmin Bank ※Swift code : CZNBKRSEXXX
Beneficiary's Account Number	99150101130517
Beneficiary	Hanbat National University
Bank address	Kookmin Bank, 16-1 Deockmyeong-Dong, Yuseong-Gu, Daejeon Korea(305-719)
Amount	\$ 50.00
Other	Applicants must send a copy of international transfer statement to ( <a href="mailto:moon5865@hanbat.ac.kr">moon5865@hanbat.ac.kr</a> ) after sending the Admissions fee. (5 days of grace period is allowed for Admissions fees transferred from overseas) * Difference in the Admissions fee caused by changes in the exchange rate will not be refunded.

- \* Balance incurred by changes to Admissions fee expenditures will be refunded in accordance with the Enforcement Decree of the Higher Education Act.

### 2. Submission of Required Documents

- A. Submission Period: 10:00, 7/1/2019 (Mon) - 18:00, 7/10/2019 (Wed)
- B. Location: Hanbat National University Office of International Affairs  
(+82-42-821-1395)
- C. Required Documents: Refer to “V. Required Documents.”
- D. **All supporting documents including the application must be submitted within the deadline.**

#### <Information for Overseas Applicants>

- Application Method: Foreign applicants may send application and documents via DHL, registered mail, or EMS international express mail service.
  - \* Only applications that receive by 18:00 of the deadline date will be received.
- English Address: **Room number S0-202, Office of International Affairs, Hanbat National University, 125 Dongseodaero, Yuseong-gu, Daejeon, Korea, 34158**

# V. Required Documents

## 1. List of Required Documents

No.	Document	Remarks
1	Application: School form <b>(Form 1)</b>	Receive at the school in person or download from the school website
2	Submit a certificate showing one of the following 1) TOPIK Level 3 or higher; 2) Hanbat TOPIK Level 3 or higher; 3) IELTS score 6 or higher; 4) TOEFL iBT score 79 or higher	Only scores obtained on or after July 11, 2017 are valid
3	1 copy of Self Introduction and Study Plan each: School form <b>(Form 2)</b>	
4	1 copy of certificate proving (scheduled) graduation from high school	
5	1 copy of high school transcript	Showing grades for all years of high school
6	1 copy of college (university) diploma (or completion certificate) and transcript each	Only for transfer applicants
7	Academic record access authorization form: School form <b>(Form 3)</b>	
8	Government-issued certificate equivalent to Korean Family Relation Certificate * Must show relationship between the applicant and both parents	
9	Copy of passport (applicants with residence in Korea must also submit a copy of alien registration card)	
10	Affidavit of financial support: School form <b>(Form 4)</b>	
11	Bank balance certificate * Applicants must submit a bank balance certificate showing <b>KRW11 million or more</b> in a Korean account under name by <b>August 2, 2019 (Fri)</b> . Language program students at the school may instead submit a proof of employment and income statement of a guardian. * Chinese nationals with residence in Korea are not required to submit these documents.	Admission will be revoked if these documents are not submitted.
12	2 copies of an identification photo	
13	Attendance certificate for Korean language program * This document may not be accepted in case of any of the following: - In case the average attendance rate of two most recent semesters is under 70% - In case attendance rate of at least one of the two most recent semesters is under 50%	Required only for certain applicants
14	Alien registration card issued by the Korean government	
15	International transfer statement * Overseas Applicants must send the international transfer statement to the admissions officer ( <a href="mailto:moon58665@hanbat.ac.kr">moon58665@hanbat.ac.kr</a> ) after remitting the admission admissions fee (5 days of grace period is provided to applicants sending the admissions fee from overseas).	

## 2. Document Submission Information

- A. Application, Self Introduction, and Study Plan must be written in Korean or in English.
- B. If required, admissions officers may request the applicant to submit additional documents.
- C. All documents not in Korean or English must be accompanied by notarized Korean translation.
- D. Applicants scheduled to graduate from a high school in a foreign country must submit proof of graduation within 15 days of beginning the school year at Hanbat National University.
- E. Various forms can be downloaded from the school website (admission information ) (<http://admission.hanbat.ac.kr>), to be filled in and printed.
- F. **Applicants should be advised that all submitted document to the school will not be returned; even after you are not admitted.**
- G. **Applicants who do not submit required documents will not be admitted.**

## VI. Evaluation Elements and Procedure

### 1. Evaluation Elements

Category	Evaluation Items		Remarks
Application Review	Eligibility		Marked as eligible or ineligible
	Language Proficiency	Korean proficiency	TOPIK Level 3 or higher or Hanbat TOPIK Level 3 or higher
		English proficiency * Applicants who are nationals of countries that use English as the first language automatically fulfill eligibility requirements	IELTS score of 6 or higher or TOEFL iBT score of 79 or higher
Interview (major academic competency evaluation)	1. Academic attitude and competency		Evaluation by the academic departments
	2. Academic competency in the major academic field (including foreign language proficiency)		
	3. Aptitude for the major academic field		

## 2. Evaluation Procedure

### A. Application Review

- Evaluation of whether new or transfer applicants fulfill eligibility requirements
  - Korean proficiency test certificate: Applicants with TOPIK Level 3 or higher or Hanbat TOPIK Level 3 or higher or;
  - English proficiency test certificate: IELTS score 6 or higher or TOEFL iBT score 79 or higher.
- \* Only one of Korean proficiency test or English proficiency test will be considered.

### B. Interview

- Evaluation of academic attitude and competency and evaluation of competency in the major academic field
- Applicants are required to participate in the interview (applicants who do not participate will not be admitted)
  - Applicants with Residence in Korea: In-person interview
  - Applicants with Residence in a Foreign Country: Interviews will be conducted in a designated location in each country; in case an applicant cannot participate in a local interview session, he or she must participate in remote interview using a telecommunications platform (Skype) (refer to below information).

\* Applicants participating in a remote interview session must register via phone or e-mail ([moon5856@hanbat.ac.kr](mailto:moon5856@hanbat.ac.kr)) in advance (no remote interview will be given without advance registration).

\* Applicants participating in a remote interview session must attend the interview. In case an applicant cannot be reached during the designated time due to absence in location or for other reasons, he or she will be considered as having missed the session, and will not be admitted to the school.

- The total score will be out of 100; applicants receiving under 60 points will not be admitted.
- Interview Date: **14:00 - , July 24, 2019 (Wed)**
- Interview Location: Designated location for each academic department (notified separately)
- \* **Applicants must check the interview procedure and method when submitting the application. Detailed schedule will be notified later, and applicants are responsible for checking related notifications. Applicants are responsible for all disadvantages incurred (including failure to be admitted) due to the applicant's change in phone number or other issues that may cause the applicant to be out of contact.**

### 3. Priority Among Applicants with the Same Score

- A. Applicants with higher interview score in “Academic Attitude and Competency” section
- B. Applicants with higher TOPIK or TOEFL iBT scores
- C. Applicants with higher Hanbat TOPIK or IELTS scores

\* All applicants with the same score within the admission threshold will be admitted.

## VII. Announcement of Successful Applicants and Registration

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### 1. Announcement

- A. Date: 15:00 July 31, 2019 (Wed) (scheduled)
- B. Location: School website (admission information (<http://admission.hanbat.ac.kr>))
- C. Notes: Admitted applicants must comply with the information provided with the list of admitted applicants to avoid disadvantages including revocation of admission.

### 2. Official Letter of Admission Issuance

- A. Issuance Institution: Office of International Affairs (Room 202, Building S0)
- B. Recipients: The official letter of admission is issued to admitted applicants who make the final registration.
- C. Issuance Inquiry: +82-42-821-1395

### 3. Tuition Payment

- A. Period: 10:00, 8/1/2019 (Thu) - 16:00, 8/2/2019 (Fri)
  - B. Location: KB Bank branches in Korea
  - C. Amount: To be determined and notified
  - D. Payment Method
- \* Applicants with Residence in Korea: Print out tuition statement during specified period and deposit the amount in a temporary school account
- \* Applicants with Residence in a Foreign Country: Refer to separate information on tuition payment from overseas
- \* Note: Admitted applicants with residence in a foreign country must submit a personal account number for tuition refund in case they decide not to enter the school or fail to receive a D2 visa from a Korean embassy or consulate.

## VIII. Important Notes for Applicants

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1. Applicants must apply to only one academic department. Applicants who apply to more than one academic department will have all of their applications voided.
2. If no applicant is deemed to have the academic competency required by the school, no student may be admitted, regardless of the quota.
3. Applications must be filled out and submitted in person at the Office of International Affairs, and various documents including the application must be submitted within the specified deadline.
4. Applicants scheduled to graduate from a high school in a foreign country must submit proof of graduation within 15 days of beginning the school year at Hanbat National University.
5. **All documents issued in a foreign country must be an original copy, with apostille\* or consular confirmation.** All documents not in Korean or English must be accompanied by notarized Korean translation.
6. Admission evaluation scores will not be disclosed and submitted documents will not be returned to applicants (applicants should be advised when submitting these important documents to the school, as they may not demand that the documents be returned even after they are not admitted).
7. Applicants who do not submit affidavit of financial support and academic record verification documents, or do not pass checks and inquiries will not be admitted.
8. Admission or registration with the school will be voided if applicants are found to have submitted false information in their application or documents, or to have used fraudulent methods to gain admission.
9. Even after they are admitted, applicants who are found to be ineligible or fail to obtain entry into Korea will have their admission voided.
10. Applicants must provide their phone number and address accurately in their application, to enable the school to contact them during the admission procedure. Applicants are responsible for all disadvantages caused by error in the contact information or by being out of contact.
11. Any matter not specified in this document will be reviewed and determined by Hanbat National University Subcommittee on Admissions Management or Committee on Admissions Management.
12. **Personal information submitted to the school by applicants (through Form 1) will be provided and used to verify grades, academic records, entry into and exit from Korea, other admissions business, and other academic affairs. Applicants will be considered as having agreed to their personal information being provided and used by the school.**

## \* Apostille

Apostille is a certificate that renders official or notarized documents effective in a foreign country, issued by government institutions in accordance with international treaties after comparing official seals or signatures on the documents to confirm their veracity.

In order for various official and notarized documents (including various certificates issued by schools that the applicants are currently attending or graduated from) to be rendered effective and official in a foreign country, they must receive an apostille.

### \* For countries in Apostille Convention:

Submit an apostille certificate issued by an institution designated by the government of the country in which the school is located, or submit a certificate of degree issued by a Korean consular office.

### \* For countries not in Apostille Convention:

Submit a certificate of degree issued by a Korean consular office.

\* Apostille Information: Ministry of Foreign Affairs Consular Service (+82-2-2100-7600), Ministry of Justice Consular Service (+82-2-720-8027)

Ministry of Foreign Affairs ([www.0404.go.kr](http://www.0404.go.kr)) / Consular Service/Visa / Consular Service / Apostille

## \* Countries in Apostille Convention

Region	Countries
Asia, Oceania	Australia, parts of China (Macao, Hong Kong), Japan, Korea, New Zealand, Brunei, Mongolia, Cook Islands, Fiji, India, Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue, Tajikistan
Europe	Albania, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Monaco, Montenegro, Netherlands, Norway, Poland, Portugal, Romania, Russia, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Macedonia, Ukraine, U.K., Andorra, Armenia, Azerbaijan, Moldova, Lichtenstein, San Marino, Kazakhstan, Uzbekistan, Kosovo
North America	U.S. (including Guam, Mauri Islands, Saipan, and Puerto Rico)
Central and South America	Guatemala, Argentina, Mexico, Panama, Suriname, Venezuela, Antigua and Barbuda, Bahamas, Barbados, Belize, Bolivia, Colombia, Commonwealth of Dominica, Dominican Republic, Ecuador, El Salvador, Granada, Honduras, St. Vincent, Peru, Trinidad Tobago, St. Lucia, St. Kitts and Nevis, Costa Rica, Uruguay, Nicaragua, Paraguay, Brazil, Chile
Africa	South Africa, Botswana, Lesotho, Liberia, Namibia, Sao Tome and Principe, Swaziland, Malawi, Cabo Verde, Seychelles, Burundi, Tunisia
Middle East	Oman, Israel, Bahrain, Morocco

(As of May 8, 2018)

## IX. Additional Information

### 1. Scholarships

Scholarship Type		Eligibility, Qualifications, Proportion of Recipients, Etc.		Details	Remarks (Coverage)		
International Student Scholarship	General International Students	New Students	Level A	· Students with TOPIK Level 5 or higher	· 50% discount on tuition for the first semester	Excluding summer/winter practical study courses and summer/winter courses	
			Level B	· Students with TOPIK Level 4 or higher	· 30% discount on tuition for the first semester		
			Level C	· Students with TOPIK Level 3 or higher	· 20% discount on tuition for the first semester		
		Registered Students	Level A	· Students with <b>TOPIK</b> Level 4 or higher , with 12 or more credits in the immediately preceding semester and an average grade point of 3.000 or higher.	· Full tuition discount		
			Level B		· 50% tuition discount		
			Level C		· 30% tuition discount		
		· Selection Proportion of scholarship recipients will be determined each semester by the scholarship committee.					

A. Please contact below office for detailed information about scholarships for transferred students.  
Office of Student Affairs: +82-42-828-8631~8632

### 2. Dormitory Information

(Unit: KRW / current as of March 2019)

Category	Room and Boarding Fees			Cost per Semester
		Room	Board	
Pine Tree Hall, Magnolia Hall	Double Occupancy	594,000	719,000	1,313,000
Talent Hall, Future Hall	Single Occupancy	1,061,000	1-meal Plan 321,900	1,382,900
			2-meal Plan 599,000	1,660,000
			3-meal Plan 778,000	1,839,000
	Double Occupancy	680,000	1-meal Plan 321,900	1,001,900
			2-meal Plan 599,000	1,279,000
			3-meal Plan 778,000	1,458,000

※ <http://dorm.hanbat.ac.kr/>

#### A. Welfare and Auxiliary Facilities

Cafeteria, gym, snack bar, seminar room, internet cafe, consultation room, reading rooms, laundry room, shared kitchen

#### B. Dormitory Inquiries

- 82-42-821-1938, 1939

\* Dormitory priorities and room & board fees are subject to change.

### 3. Contact Information

Type of Business	Office Name	Phone	Office Location
Admissions	Admissions Office	82-42-828-8640	S0 Building 5 <sup>th</sup> Floor
International student affairs	Office of International Affairs	82-42-821-1395	S0 Building 2 <sup>nd</sup> Floor
Tuition payment and confirmation	Management Team	82-42-821-1817	N1 Building 3 <sup>rd</sup> Floor
Scholarship and loans	Office of Student Affairs	82-42-828-8631, 8632	S2 Building 3 <sup>rd</sup> Floor
Career consultation	Office of Career Services	82-42-828-8619~8624	S2 Building 2 <sup>nd</sup> Floor
Registration and transcripts	Office of Academic Affairs	82-42-821-1024	
Leave of absence, return, certifications	Office of Academic Affairs	82-42-821-1026, 1027	
Military service, reserve training	Reserve Forces Regiment	82-42-821-1406, 1407	
Dormitory operation	Dormitories	82-42-821-1938, 1939	D1 Building 2 <sup>nd</sup> Floor
ROTC selection and training/ OTS (male and female) promotions	210 <sup>th</sup> Reserve Officers' Training Corps	82-42-821-1921	S11 Building 2 <sup>nd</sup>
Handicapped student affairs	Handicapped Student Support Center	82-42-821-1402	S2 Building 3 <sup>rd</sup> Floor

**(Form 1)****Application Form for International Students Admission**

Fall Semester 2019						Application No.	※
<b>Personal Information</b>	Name	Korean					Photo (3×4cm)
		English					
	Residence	Out of Korea	Alien Registration No.	Visa status	Visa validity	Address	
			-				
	Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female		Passport No.			
	Nationality			E-mail			
	Phone			Mobile			
	Mailing Address (Home or in Korea)						
Guardian	Name			Mobile			
<b>Application Information</b>							
Application category	<input type="checkbox"/> <b>Freshmen</b> <input type="checkbox"/> <b>Junior Transfer</b>						
Qualifications	<input type="checkbox"/> Foreign w. Foreign Parents						
Desired Major	college department(major)						
Korean Proficiency Level	I have an official certificate. <input type="checkbox"/> Yes <input type="checkbox"/> No				TOPIK Level		
Dormitory	<input type="checkbox"/> Yes <input type="checkbox"/> No						
<b>Educational Background (*Please write chronologically.)</b>							
Level of Education	Name of School	Country (City)		Period of Education			
				~			
				~			
				~			
<b>Language Skill (if available)</b>	Korean Language Institution	Period:			University	Level	
	English	<input type="checkbox"/> TOEFL iBT / <input type="checkbox"/> IELTS			Score		
	Etc.	Language :			, Score :		
<b>A motion to the provision of personal information and exploitation</b>					<input type="checkbox"/> Agree <input type="checkbox"/> Do Not Agree		
<p>I affirm that the information I have provided on this application, including Self Introduction and any other information, is complete and accurate and is my own work. I understand that submission of incomplete or inaccurate information is sufficient cause for revocation of admission or registration.</p> <p>Date: (yyyy-mm-dd)</p> <p>Name of Applicant: (Signature)</p> <p><b>To the President of Hanbat National University</b></p>							

## Self Introduction & Study Plan

※ Fill out this form in Korean or English

1. Name : Spell out your English name correctly

○ English : \_\_\_\_\_

First Name

Last(Family) Name

○ Korean : \_\_\_\_\_

성(姓)

이름(名)

○ Chinese, 中文 : \_\_\_\_\_

2. Self-Introduction & Study Plan

1) Describe your efforts for academic achievements and explain what you have learned throughout the childhood and the schooldays.

2) Describe a reason why you chose Hanbat National University and explain the motivations as well as the process how you chose the major.

3) Describe your study objectives upon your admission and your future plan after graduation in detail.

(Form 3-1)

## Academic Record Access Authorization Form

Name :

Desired Major :

Curriculum	Name of School		Address of School	Phone Fax	Registered Number
High school	English				
	Mother Tongue				
College	English				
	Mother Tongue				

※ College information is only for transfer applicants.

※ Phone and fax numbers must include country and regional calling codes.

※ Applicants must correctly fill out the above information in order to properly investigate their educational backgrounds.

I hereby authorize that Hanbat National University could officially request my academic and personal information from each academic institution I have attended, in connection with the admission process.

2019. . .

Name of Applicant :

(Signature)

(Form 3-2)

## Hanbat National University

125 Dongseodaero, Yuseong-gu, Daejeon, Korea 34158 ☎82-42-821-1395, Fax 82-42-821-1556  
http://www.hanbat.ac.kr

Date: . . 2019

※ You have to fill this \* marks out only.

Name of School: \*

Address: \*

\*(Zip code: \_\_\_\_\_ Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ )

Student Name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

### Subject: Verification of Academic Record

Dear Sir/Madam

The above applicant has submitted educational documents issued by your school to our university. We ask you to verify the accuracy and authenticity of contents of 'Letter of Consent' of enclosed documents. We need your confirmation about his/her School/College diploma, major field, and the date of diploma awarded.

It would be appreciated if you kindly verify the items, completely fill out the form and forward it to the above administrative address by \_\_\_\_\_

Thank you for your cooperation. We look forward to hearing from you soon.

Sincerely,

\_\_\_\_\_  
Office of Record and Registration  
Hanbat National University

Student name : \_\_\_\_\_

Date of School Diploma Awarded : \_\_\_\_\_

I certify that the above information is true, complete and correct to the records of this institution and that the contents of 'letter of consent' is an accurate record of the above student' academic work.

Print Name : \_\_\_\_\_ Title : \_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

Phone# : \_\_\_\_\_ FAX# : \_\_\_\_\_

(official Seal or Stamp)

## Affidavit of Financial Support

Applicant			
Name		Sex	
Date of Birth		Nationality	

Please write the name of sponsor to provide all the funds during applicant's studies

- o Name of Sponsor :
- o Relationship with Applicant :
- o Occupation :
- o Address :
- o Phone Number :

I guarantee to bear all the costs for the applicant's study at Hanbat National University.

Date : (yyyy-mm-dd)

Guarantor Name :

Signature :

**To the President of Hanbat National University**